Position Specification

Crown Commercial Service

Non-Executive Director
A message from Tony van Kralingen, Chair

Dear candidate,

Thank you for showing an interest in the Non-Executive Director role for the Crown Commercial Service (CCS). You may already have some idea about the important work of CCS and the following pages will tell you more about its purpose and the nature of the Board and this role, as well as the application process.

CCS is the largest procurement organisation in the UK and is also a Trading Fund and Executive Agency of the Cabinet Office. Our organisation plays a vital role helping the wider public sector buy common goods and services to deliver maximum value for the taxpayer. We use our commercial expertise to help thousands of public and third sector buyers in the UK to purchase everything from locum doctors and laptops to police cars and electricity. We are proud of our contribution to the delivery of effective and efficient frontline services and you can find details on our website.

We work with over 18,000 customer organisations in the public sector and our services are provided by more than 5,000 suppliers. For 2019/20, we’re expecting to achieve commercial benefits of around £900m for our customers through supporting them in buying around £18bn of common goods and services using CCS commercial agreements. We have ambitious plans to increase the spend through our deals over the next few years. Underpinning this will be continued investment in our capability, ensuring fully engaged and motivated staff and driving our digitisation and transformation plans to make it simple and easy for customers to access and consume our products and services.

We are looking for an exceptional individual to join our Board as a Non-Executive Director and Chair of the Technology and Digital Transformation Committee to support progression of our transformation journey. This is an exciting challenge at an incredibly significant time in our organisation’s journey.

If you believe you have the experience and qualities we are seeking, we very much look forward to hearing from you.

Tony van Kralingen
Chair
**Introduction**

The Crown Commercial Service (CCS) provides commercial services to the public sector, bringing together policy, advice, and direct buying expertise to save money for the taxpayer. CCS is an executive agency, sponsored by the Cabinet Office.

CCS delivers commercial benefits for UK central government, arm's length bodies and the wider public sector, with a vision to be the go-to provider of commercial solutions for goods and services for the public sector, and the UK’s most admired commercial operation.

The organisation continues to grow rapidly. In 2018/19, £15.7bn of public sector spend was channelled through CCS commercial agreements, the single biggest year-on-year increase in spend in their history. This year, that spend is set to increase to around £18bn. Over the next 4 years, CCS aims to double the spending of the £13 billon 2017/18 baseline to deliver even greater value for money to its customers, and substantial savings back into front line public services.

This will be achieved through the transformation of systems, processes, structures, and ways of working, to ensure that CCS is organised to succeed as a customer-focused, digitally enabled, and commercially driven organisation. To enable this journey, the organisation must continue to be supported by a high-performing board of directors, who provide counsel, advice and, on occasion, challenge to the executive team.

An opportunity now exists to appoint a new Non-Executive Director. S/he will replace Rob Wilmot, who will soon be stepping down as a board member and Chair of the Technology and Digital Transformation Committee.

**Background to the organisation**

Crown Commercial Service (CCS) is a Trading Fund and Executive Agency of the Cabinet Office. Our offices are in Liverpool, Norwich, Newport, Leeds and London.

**Size and composition of the Board**

The Board currently comprises seven members. Members of the Board are listed below and biographical information for each Board Member can be found on the CCS website

- Tony van Kralingen (Chair);
- Silla Maizey (Non-Executive Director)
- Gareth Rhys Williams (Non-Executive Director)
- David Wakefield (Non-Executive Director)
- Rob Wilmot (Non-Executive Director)
- Simon Tse (Chief Executive)
- Paul Coombs (Finance Director)

Further information on CCS and its activities, including its most recent annual report can be found on its website: [https://www.crowncommercial.gov.uk/](https://www.crowncommercial.gov.uk/)
Position Specification
Non-Executive Director
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Location
The majority of the Non-Executive Directors’ work is done in central London, although travel within the UK to other CCS offices is occasionally required (2-3 times per year).

The Role
Led by the Non-Executive Chair, the Crown Commercial Service (CCS) Board is responsible for the oversight of the operation of CCS, with emphasis on its strategic direction, management control, and corporate governance. All Non-Executive Board Members are expected to contribute to decisions covering the strategy for the organisation and the overall direction of the business, adding value by offering counsel, advice and challenge.

We are seeking an exceptional individual to join our Board as a Non-Executive Director and Chair of the Technology and Digital Transformation Committee to support progression of our transformation journey. Providing scrutiny, governance and strategic leadership grounded in board level experience, you will bring a successful track record of leadership in complex customer focused environments. To complement our existing Board we are particularly interested in hearing from individuals who bring recent experience in leading large scale digital transformation in either the private or public sector*.

(* Please note a person cannot be appointed as a Board Member if he or she is currently employed in the civil service of the state.)

Key responsibilities and accountabilities:

- Provide independent, challenge, advice and support to the Non-Executive Chair and Executive through attendance at Board and sub-committee meetings. This Non-Executive Director role will be a member of both the Board and the Audit Committee in addition to chairing the Technology and Digital Transformation Committee.
- Support the Executive team in its leadership of the organisation, and assist the Chief Executive to develop the organisation’s capacity and capabilities to meet its future challenges and responsibilities;
- Provide independent and objective guidance to the Board and Executive team on transformation and digital matters;
- Ensure that the Board maintains compliance with the ‘Corporate governance in central government departments: Code of good practice’, and that personal compliance with the ‘Code of Conduct for Board Members of Public Bodies’ is maintained.

The time commitment for a Board member is approximately 2-3 days a month.

Candidate Profile
All candidates must demonstrate, in their CV and supporting letter, how they meet the following criteria, through their knowledge, skills and experience.

Skills/experience required
We are seeking to recruit an experienced non-executive Board member who can demonstrate competencies in the following areas:
Essential:
- The ability to provide leadership, strong corporate governance and constructive challenge to the executive;
- Skills, knowledge and experience in the areas of Digital, Technology and Business Transformation;
- An ability to develop strategy at a senior level across all areas of a business, challenge assumptions and decision-making as appropriate;
- Comprehensive experience at senior Board level;
- Strong communications and stakeholder management skills, including the ability to mentor senior executives as appropriate.

Desirable:
- An understanding of the public sector;
- A focus on providing challenge and guidance to ensure that CCS is organised to succeed as a customer focused, digitally enabled and commercially driven organisation.

Leadership Approach
The successful candidate should be:
- A powerful advocate of the CCS, the transformation agenda, and value of collective public procurement in the marketplace, and with key Whitehall & public sector stakeholders.
- A collegiate, supportive board member, able to provide appropriate challenge, and guidance to colleagues and the executive.
- Demonstrably aligned to the CCS and civil service diversity & inclusion strategy.
- Aligned to the values of public service.

Diversity and Equality of opportunity
CCS is committed to Diversity and Equality. The CCS values; Listen, Respect, Collaborate and Trust are just one part of our commitment to creating an inclusive culture, supporting the pursuit of diversity and equality for all.

CCS operates a Disability Confident Scheme for disabled people. The Equality Act 2010 defines a person as disabled if they have a physical or mental impairment and the impairment has a substantial and long-term adverse effect on their ability to carry out normal day to day activities. Under the Disability Confident Scheme a disabled candidate will be selected for interview if they meet the minimum criteria for the role decided by the selection panel at sift. To ensure fairness, the panel will not be informed of who has applied under the Disability Confident Scheme until they have set the minimum criteria at the start of the sift meeting. If you wish to be considered under the scheme, please contact Responses@RussellReynolds.com.

We recruit by merit on the basis of fair and open competition, as outlined in the Civil Service Commission’s Recruitment Principles.

CCS supports flexible working practices and as a national organisation has video conferencing available for communications between regional and central offices. However, its Board members need to be able to attend meetings and events, mostly held in London and occasionally in its regional offices, on approximately 15 days a year.
Conditions of Appointment

Remuneration, allowances and abatement
▪ The time commitment for Board members is approximately 2-3 days per month; current members receive a flat rate of £15,000 to cover this.
▪ Remuneration is taxable under Schedule E of the Income and Corporation Taxes Act 1988 (as amended) and subject to Class I National Insurance contributions.
▪ Reasonable standard travel expenses will be payable in line with the CCS Travel and Subsistence policy.
▪ The post is not pensionable.

Appointment and tenure of office
▪ Board members are appointed for up to 3 years and may be extended for one further term of 3 years. Any re-appointment is subject to satisfactory annual appraisals of performance during the first term in the post.
▪ It will be important that a Member’s other commitments do not cast any doubt on their ability to act independently and impartially in discharging the role; any potential conflict of interest must be declared.
▪ All Board Members are required to adhere to:
  - The Seven Principles of Public Life (see Appendix 1)

Performance appraisal
The Board member will be assessed at least once a year against their performance for each year of their appointment, which will be carried out by the Chair of CCS.

Commitment
The Board Member will be expected to commit approximately 30 days each year to:
▪ Attend meetings which will be primarily be held in London;
▪ Travel to attend meetings and visits in other CCS offices (Newport, Norwich, Liverpool);
▪ Read and consider papers outside meetings.

Please note: for this post, a person cannot be appointed as a Board Member if he or she is employed in the civil service of the state, has unspent criminal convictions, is subject to bankruptcy, or disqualification as a company director. There must be no employment restrictions, or limit on your permitted stay in the UK.
The Selection and Recruitment Process
Russell Reynolds Associates (RRA) has been appointed to support this recruitment. Shortlisting of candidates will involve the assessment of information provided in the application documentation. CCS is committed to diversity throughout the organisation, and welcomes applications from all qualified candidates.

Application Instructions
The closing date for applications is 23:59 on Sunday 17 May 2020.

Please submit your full application by email to Responses@RussellReynolds.com. All applications must include the following:

1. A Curriculum Vitae with your education, professional qualifications and full employment history
2. An accompanying Supporting Letter (maximum 2 A4 pages) – setting out your suitability for the role and how you meet the essential and desirable skills set out in the person specification - please ensure your full name is clearly noted at the top of your letter.
3. Diversity monitoring form (Google) you do not need to have a Google account to complete the form – any information you provide in Section A will not be used as part of the selection process and will not be seen by the interview panel. The form now includes questions about disability. Information to help answer these questions can be found on the Public Appointments website. If you experience problems accessing the monitoring form please contact vivienne.parsons@crowncommercial.gov.uk
4. Names and contact details of two referees who may be contacted if you are shortlisted for interview

If you are unable to email your application, you can send it in the post to:
Lorcan Lennon
Russell Reynolds Associates
Almack House
28 King Street
SW1Y 6QW
**Indicative Timetable**

Due to limited availability of selection panel members, shortlisted candidates should ensure that they are available to attend on the advertised interview date as it is unlikely that an alternative date can be accommodated.

Interviews will be held at 151 Buckingham Palace Road, London.

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Closing date for applications</td>
<td>Sunday 17 May</td>
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<tr>
<td>Longlist Meeting – Appointment Panel</td>
<td>w/c 25 May</td>
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<tr>
<td>Preliminary interviews with RRA</td>
<td>Weeks 1, 8 and 15 June</td>
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<tr>
<td>Shortlist Meeting – Appointment Panel</td>
<td>w/c 22 June</td>
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<tr>
<td>CCS panel interviews</td>
<td>w/c 20 July</td>
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<tr>
<td>Successful candidate commences in post</td>
<td>August 2020</td>
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How your application will be handled

The process is one of fair and open competition, in keeping with the Government's Governance Code for Public Appointments.

We will review your application as quickly as possible and will keep you informed at key stages:

- After the closing date we will acknowledge receipt of your application (by email if you have provided this).
- Your application will be assessed against the candidate profile and your experience relevant to the post. **Please ensure that your application includes a supporting letter (as set out above), providing evidence that demonstrates how you meet the criteria. Submitting a Curriculum Vitae alone will not be sufficient.**
- At the short-listing meeting the selection panel will decide which candidates will be invited for interview, taking account of the evidence provided by the candidates. **You will be advised of the outcome of your application (by e-mail) as soon as possible. If successful, you will be invited to an interview in central London.**
- The Chair may wish to meet the candidates who are deemed appointable by the selection panel. You will be advised after the interview if this is the case and a mutually suitable time will be arranged as soon as possible.
- If your application is unsuccessful and you would like feedback, please write to the email or postal address to which you sent your application. We regret that we are only able to offer detailed feedback to candidates who have been unsuccessful at interview stage.
- If you have a complaint about the way your application has been handled at any stage of the process, please see the section on “How to complain” below.

Candidates should be aware that due diligence will be carried out in candidates shortlisted for interview. This will include searches of previous public statements and social media, blogs or any other publicly available information.
Use of Your Personal Information

Russell Reynolds Associates (RRA)

- RRA takes a global approach to data privacy that is driven by its Global Privacy Principles, as outlined below:
  1. Follow the Rules (GLOBAL PRIVACY LAWS)
  2. Be TRANSPARENT and INFORM individuals about what personal information we collect, how and why we use it, and who we share it with.
  3. Give individuals CHOICES about how we use their data and seek and record their CONSENT where legally required.
  4. COLLECT ONLY DATA WE NEED for a specific purpose, USE and RETAIN it only for that same purpose.
  5. Ensure that data gathered is ACCURATE and can be accessed, fixed or deleted upon request.
  6. SUPPORT THE INFORMATION SECURITY TEAM by securing and protecting the data we process against inappropriate use, disclosure, or destruction.

- RRA takes the position when conducting executive searches, RRA is an independent data controller of all personal data processed by the parties. Indeed, the majority of data flows from RRA to its client, and such data is transferred on a controller-to-controller basis from RRA to the client. The only data RRA generally receives from the client is business data about the employees with whom we are interacting to execute the agreement.
- RRA delivered GDPR-oriented training to its employees in 2018. RRA also annually delivers data security training to all employees.
- RRA has created an incident response plan, which has been tested via two tabletop exercises, that maintains specific protocols for notification.
- RRA provides all data subjects with a link to its privacy notice, available at http://www.russellreynolds.com/privacy-notice. It sets forth the mechanisms by which data subjects can exercise their rights.
- RRA does not act as a processor on behalf of its clients, but will agree to provide notice if a data subject for whom we have transferred personal data requests deletion from RRA. We have protocols in place to ensure deletion within the requisite period.
- RRA initiates initial contact with a data subject telephonically, unless it has an existing business relationship with the data subject, in which case communications may be via email. After initial contact, both email and telephonic communications are possible.

Crown Commercial Service

Your personal information will be held in accordance with the General Data Protection Regulation and the Privacy Notice in Appendix 2. You will not receive unsolicited paper or electronic mail as a result of sending us any personal information. No personal information will be passed on to third parties for commercial purposes.

Crown Commercial Service’s protection policy is in line with the General Data Protection Regulation and the requirements of the Commissioner’s Code of Practice. The Commissioner’s requirements relating to the information we collect about applicants are set out below:

- Your initial contact details, including your name and address will be held by the Crown Commercial Service for a period of at least 2 years;
- if you submit an application form, the form and any supporting documentation will be retained for at least 2 years; and
- information held electronically, including your contact details and the monitoring information which you provide will also be held for at least 2 years.
If you would like these details to be removed from CCS’s or Russell Reynolds’ records as soon as this recruitment exercise is complete, please inform the Russell Reynolds team via the email address responses@russellreynolds.com or postal address previously stated above.

**Security Clearance**

The successful candidate will be required to undertake Security Clearance in line with the Civil Service guidelines, which we envisage at baseline level.

**Complaints Process**

The Crown Commercial Service’s recruitment processes are underpinned by the principle of selection for appointment on merit on the basis of fair and open competition as outlined in the Civil Service Commissioners’ Recruitment Principles details of which can be found at http://civilservicecommission.independent.gov.uk.

If you feel your application has not been treated in accordance with the principles and you wish to make a complaint, you should contact the Resourcing Manager in the first instance by emailing recruitment@crowncommercial.gov.uk. If your complaint is not resolved to your satisfaction you can then contact the HR Director for the Crown Commercial Service, Human Resources, 8th Floor, The Capital, Old Hall Street, Liverpool L3 9PP.

If you remain unsatisfied with the response you receive you can then contact the Office of the Civil Service Commissioners.
Additional Information

Standards in public life
Members of the Crown Commercial Service will need to confirm that they understand the standards of probity required of public appointees outlined in the “Seven Principles of Public Life” drawn up by the Committee on Standards in Public Life (see Appendix 1 below).

Political Activity
Members of the Crown Commercial Service will need to show political impartiality during their time on the Crown Commercial Service Board and must declare any party political activity they undertake in the period of their appointment.

Due to the nature of the Crown Commercial Service it is not appropriate for members of the Crown Commercial Service to occupy paid party political posts or hold sensitive, senior or prominent positions in any political organisation. Nomination for election to political office, for example, the House of Commons, the Northern Ireland Assembly, Scottish Parliament, the European Parliament, is not considered compatible with membership of the Crown Commercial Service Board.

Subject to the above, Board members are free to engage in political activities, provided that they are conscious of their general responsibilities and standards for public life and exercise proper discretion.

You are required to fill out a Political Activity Declaration as part of your application (please see diversity monitoring form), which will be kept separate from your application and will only be seen by the selection panel prior to interview. However, it is appreciated that such activities may have given you relevant skills, including experience gained from committee work, collective decision-making, resolving conflict and public speaking. If, therefore, you have had such experience and you consider it relevant to your application for this post, you should include it separately in the main body of your application.

If you are successfully appointed to the post, details of your response to the Political Activity Declaration will be included in any announcement of your appointment.

Disqualification from appointment
Anyone in the categories listed below will not be considered for appointment as a Board Member of Crown Commercial Service (also see ‘Political Activity’ above):

- Employed in the civil service of the state
- Unspent criminal convictions
- Bankruptcy
- Disqualification as a company director.

Conflict of Interests
Public bodies are expected to maintain a register of members’ interests to avoid any danger of the Board Member being influenced - or appearing to be influenced – by their private interests in the exercise of their public duties. Candidates invited to interview will be questioned about any real or perceived conflicts of interest. These do not constitute an automatic bar to appointment, but they must be manageable.
Appendix 1: The Seven Principles of Public Life

All candidates for public appointments are expected to demonstrate a commitment to, and an understanding of, the value and importance of the principles of public service. The seven principles of public life are:

**Selflessness**
Holders of public office should act solely in terms of the public interest.

**Integrity**
Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

**Objectivity**
Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

**Accountability**
Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

**Openness**
Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

**Honesty**
Holders of public office should be truthful.

**Leadership**
Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.
Appendix 2: Privacy Notice for Crown Commercial Service

This notice sets out how we will use your personal data, and your rights. It is made under Articles 13 and/or 14 of the General Data Protection Regulation (GDPR).

Purpose

Our purposes for processing your personal data are:

- to consider and decide applications for appointment
- managing your appointment contract
- to ensure that you are paid correctly through our payroll provider
- to process any ad hoc payments outside of the payroll
- to ensure the correct rate of tax and national insurance is paid and to ensure the individual’s information held with HMRC is correct
- to contribute to the compilation of statistics or central statistics
- for annual National Audit Office audit purposes
- for equality monitoring purposes

The data

We will process the following personal data:

For recruitment:
- name, address, telephone number, personal email address, sift and interview scores, eligibility to work, employment history, education/training history and qualifications, personal and work referee contact details, nationality, gender, disability status, reasonable adjustments, previous employment payslips, proof of identity.

For appointments:
- name, address, telephone number, personal email address, work email address, date of birth, marital status, gender, salary, bank details, national insurance number, next of kin details, emergency contact details, doctors details, job title, work location, continuous service date, working pattern, working hours, complete job and pay history, previous employment details, previous education details, town of birth, country of birth, passport number, driving license number, passport issue date, driving license issue date, nationality at birth, present nationality, security clearance details including details of any criminal convictions or offences, proof of identity, ethnicity, sexual orientation, disability status, religion, gender at birth, health.

Legal basis of processing

The legal basis for processing your personal data is:

For recruitment:
- it is necessary in order to take steps at your request prior to entering into a contract. In this case that is your application for employment and pre-employment checks
- it is necessary to comply with a legal obligation placed on us as the data controller. In this case that relates to eligibility to work checks, and reasonable adjustments under the Equality Act 2010
For appointments:
  ▪ it is necessary for the performance of a contract to which you are a party. In this case that is your appointment contract
  ▪ it is necessary to comply with a legal obligation placed on us as the data controller.

Sensitive personal data
Sensitive personal data is personal data revealing racial or ethnic origin, political opinions, religious or philosophical beliefs, or trade union membership, and the processing of genetic data, biometric data for the purpose of uniquely identifying a natural person, data concerning health or data concerning a natural person’s sex life or sexual orientation.

The legal basis for processing your sensitive personal data is:
For recruitment:
  ▪ It is necessary for the purposes of performing or exercising our obligations or rights as the controller under employment law. In this case that is to understand any disabilities to provide reasonable adjustments for applicants.

For appointments:
  ▪ It is necessary for the purposes of performing or exercising our obligations or rights as the controller under employment law. In this case that is to understand any health issues, or any disabilities to provide reasonable adjustments for employees;
  ▪ processing is of a specific category of personal data and it is necessary for the purposes of identifying or keeping under review the existence or absence of equality of opportunity or treatment between groups of people with a view to enabling such equality to be promoted or maintained. This refers to equality monitoring.

Criminal convictions personal data
We will check external applicants for jobs against the civil servant fraud database. The processing by us of personal data relating to criminal convictions and offences or related security measures is carried out because processing is necessary for reasons of substantial public interest for the exercise of a function of the Crown, a Minister of the Crown, or a government department; the exercise of a function conferred on a person by an enactment.

Employees will be expected to pass Baseline Personnel Security Standards, which will involve the processing of criminal convictions information. Our legal basis for this is that processing is necessary for reasons of substantial public interest for the exercise of a function of the Crown, a Minister of the Crown, or a government department; the exercise of a function conferred on a person by an enactment.

Recipients
Recruitment:
Your personal data will be shared by us with our Applicant Tracking System provider.
The information will be shared with ONS in order to compile statistics.
As your personal data will be stored on our IT infrastructure it will also be shared with our data processors who provide email, and document management and storage services.

Appointments:
Your personal data will be shared by us with:

- ONS in order to compile statistics
- payroll providers
- security vetting providers
- HMRC for the purposes of taxation
- e-learning systems and providers
- self-serve HR systems

Retention
Data relating to job applications will be retained according to the Civil Service Commission guidelines of 2 years. The data will be reviewed on a quarterly basis and deleted if it has expired the retention period.

For employees, the information will be retained for the purposes in which it was collected in line with our published HR retention schedule for a period of up to employee age 100. The data will be reviewed on a quarterly basis and deleted if it has expired the retention period.

Your Rights
You have the right:

- To request information about how your personal data are processed, and to request a copy of that personal data;
- to request that any inaccuracies in your personal data are rectified without delay;
- to request that any incomplete personal data are completed, including by means of a supplementary statement;
- to request that your personal data are erased if there is no longer a justification for them to be processed;
- in certain circumstances (for example, where accuracy is contested), to request that the processing of your personal data is restricted;
- to object to the processing of your personal data where it is processed for direct marketing purposes
- to request a copy of any personal data you have provided, and for this to be provided in a structured, commonly used and machine-readable format.

International transfers
As your personal data is stored on our IT infrastructure, and shared with our data processors, it may be transferred and stored securely outside the European Union. Where that is the case it will be subject to equivalent legal protection through the use of Model Contract Clauses.
Complaints
If you consider that your personal data has been misused or mishandled, you may make a complaint to the Information Commissioner, who is an independent regulator. The Information Commissioner can be contacted at:

Information Commissioner’s Office Wycliffe House, Water Lane, Wilmslow, Cheshire SK9 5AF, or 0303 123 1113, or casework@ico.org.uk

Any complaint to the Information Commissioner is without prejudice to your right to seek redress through the courts.

Contact details
The data controller for your personal data is the Cabinet Office. The contact details for the data controller are: Cabinet Office, 70 Whitehall, London SW1A 2AS, or 0207 276 1234, or publiccorrespondence@cabinetoffice.gov.uk

The contact details for the Cabinet Office’s Data Protection Officer (DPO) are: Stephen Jones, DPO, Cabinet Office, 70 Whitehall, London SW1A 2AS, or dpo@cabinetoffice.gov.uk

The Data Protection Officer provides independent advice and monitoring of Cabinet Office’s use of personal information.